ROYAL ALBERTA
MUSEUM

Non-Avian Vertebrates Collections Volunteer

The NAV team at the Royal Alberta Museum is responsible for our Mammalogy, Herpetology and Ichthyology collections. This volunteer role will include a variety of collection related work including processing, cataloguing, organization and photography.

Qualifications

- Knowledge and training in the field of Biology an asset
- Dissecting or animal processing experience an asset
- An attention to detail and thorough documentation skills
- The applicant must be able to carefully handle delicate objects and large specimens
- Basic computer skills (Windows OS) required; with additional database experience an asset
- Basic photography skills

Responsibilities

- Successfully complete required training
- Assist in preparing wet or fluid specimens
- Assist with the preparation of museum study skins
- Assist with the cleaning of skull and skeletal material with dermestid beetles
- Photographing collections
- Organizing collection storage, using barcode scanners to update location information
- With additional training, the volunteer may use our TMS database to update records

Rewards

- Experience in a field directly related to your studies or your interests
- Learning about the management and conservation of museum collections
- Directly support the conservation of a nationally significant collection
- Access to the Museum's galleries and exhibits
- A social and engaging work environment

Volunteer experience will also help build basic workplace skills development:
  - o Fundamental Skills (managing information)
  - o Personal Management Skills (flexibility, adaptability, time management)
  - o Teamwork Skills (working with others and contributing to projects & tasks)

Time Commitment

- One day per week (4-6 hour commitment) for minimum 6 months
- Tuesdays, Wednesdays or Thursdays, between 8:15 am – 4:30 pm